

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

March 21, 2013

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, March 21, 2013, at 11:00 a.m.

Members Present:

Rodney Pearson, Vice-Chairman

Lynn C Patrick

Thomas A. Wicker

Members Not Present:

Derek Gibbs, Chairman

John Hairston

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Donna Rogers, Special Assistant Attorney General

Jay White, Information Security Division Director

Laura Pentecost, Data Services Division Director

Roger Graves, Telecomm Services Division Director

David Johnson, Internal Services Division Director

Drew Schimmel, Special Assistant Attorney General

Tina Wilkins, ISS Technology Consultant

Anthony Hardaway, ISS Technology Consultant

Renée Murray, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Gary LeBlanc, ISS Technology Consultant

Donna Hamilton, ISS Technology Consultant

Teresa Washington, ISS Technology Consultant

Ben Garrett, ISS Technology Consultant

Kay-Lynn Meador, ISS Technology Consultant

Jerri Clair, ISS Technology Consultant

Ravaughn Robinson, Strategic Services Division

Kevin Gray, Strategic Services Division

Leslie Swilley, Internal Services Division

Gina Sullivan, Internal Services Division

Steve Patterson, Data Services Division

Others Present:

Kathy Gates, University of Mississippi

Robin Miller, University of Mississippi

Al Ling, University of Mississippi

Ray Barksdale, Mississippi Department of Transportation

Mike Roberts, Mississippi Department of Transportation

Will Simpson, Mississippi Department of Human Services

Jackie Surrell, Mississippi Department of Human Services

Tina Ruffin, Mississippi Department of Human Services

Lorraine Portis, Mississippi Department of Human Services

Candice Whitfield, MS-HIN

Karen Newman, The Clay Firm

John Sullivan, Presidio

Taylor Strickland, Strickland.com Consultants

Mike Kling, Cisco

Nathan Slater, VCE

Rodney Pearson called the meeting to order, and introduced Andrew Westerfield to lead the Pledge of Allegiance to the United States Flag. Andrew led the audience in the Pledge of Allegiance.

Guests introduced themselves.

Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on February 21, 2013.

On motion by Tom Wicker and second by Rodney Pearson that the minutes of the February 21, 2013 meeting be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Teresa Washington and Kathy Gates, Chief Information Officer, presented Project No. 40328, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI (UM)** to request proposals for the acquisition of Cisco network equipment and services. The staffs of ITS and UM jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$4,613,000.00. UM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Lynn Patrick and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Renée Murray and Kathy Gates, Chief Information Officer, presented Project No. 40436, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI (UM)** to request proposals for the acquisition of consulting services to implement SAP's Grants Management module. The staffs of ITS and UM jointly recommend approval of the exemption request at a total estimated 3-year lifecycle cost of \$804,100.00. UM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Ben Garrett and Ray Barksdale, Chief Information Officer, presented an

overview and request to issue Letter of Configuration (LOC) Number 40278, based on General RFP No. 3707, for the acquisition of desktops and laptop computers, printers, monitors, and servers, and to establish a manufacturer's standard for these components for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly request approval to publish LOC No. 40278 for the acquisition of desktop and laptop computers, printers, monitors, and servers, and to establish a manufacturer's standard for these components for MDOT.

On motion by Lynn Patrick and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Teresa Washington and Will Simpson, Deputy Administrator/Acting Chief Information Officer, presented the recommendation for RFP No. 3618-40386 for the continuation of the Agreement with 22nd Century Technologies, Inc. for consulting services for the Weatherization Data Collection System for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of this agreement with 22nd Century Technologies, Inc. through May 31, 2015, in an amount not to exceed \$299,000.00 for consulting services for the Weatherization Data Collection System. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$747,500.00.

On motion by Tom Wicker and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Paula Conn and Kevin Gray, Information Technology Planner, presented the recommendation for Project No. 40365 for the continuation of the Agreement with Medicity, Inc. for implementation and interface services for the Mississippi Health Information Network (MS-HIN) in conjunction with the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends the approval of the continuation of this agreement with Medicity, Inc. through February 24, 2016, in an amount not to exceed \$18,760,995.00 for implementation and interface services for MS-HIN participants. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$33,259,823.00.

On motion by Lynn Patrick and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 8 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, April 18, 2013.

On motion by Lynn Patrick and second by Tom Wicker that the following per diem and expenses be approved:

Lynn Patrick - per diem and expenses for 1 day;

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Rodney Pearson - per diem and expenses for 1 day;

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Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.

There being no further business, the meeting was adjourned by Rodney Pearson.

Derek Gibbs, Chairman

Rodney Pearson, Vice-Chairman